	SAVING "The Box"		
щ	Sort by Family Group / Type of Item (or Both)		
ORGANIZE	₩ Working one Group at a Time—Sub-Divide Groups		
3A	• • • • • • • • • • • • • • • • • • •	V	У
8	Keep Long Term	Evaluate—	Extract
0	Originals—Photos and Documents; Family	Things your aren't	Information
	Heirlooms; Items with Historical Value	sure of their value	and Eliminate
<u> </u>	<u> </u>		Ψ
PROTECT	Prevent Damage		Contain
0	Contain in Cafe Manner		Overete e
P. P.	Contain in Safe Manner		Create a
	What is Nooded to Preserve F	Each Itam?	Task List
	What is Needed to Preserve Each Item? Create a Task List for Each Group		
	Create a rask List for Lacif Group		
<u> </u>			
8)			
5			
Щ			
Q			
PROJECT (S)			
_			
N Z			
<u>L</u>			
	<u> </u>		
	Prepare Final Destination		
	the Items You Will Keep		
	Obtain Supplies or Locate Equipment Needed Do You have the Knowledge You Need to Preserve the Item?		
	Do rou have the knowledge rou need to r	TOSCIVE THE ITEM!	¥
SERVE	Prioritize your Task Lists		
	Work with the Most Perishable or Valuable Items First		
	Ψ		
ESI	Work ONE Batch at a Time!!! ONE Task at a Time!!!		
	(Keep Everything Else Contained!!!)		
Ψ			
Keep Going Until Your Box is Preserved			
WHY?—Make use of the information you have learned saving your box!!!			