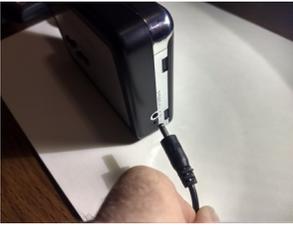


Using the Cassette to MP3 Converter



Connect the USB power cord to the unit (round pin connector to the converter, connect the USB connector to the phone charger or PC).



Insert an empty flash drive into the USB connector of the converter. Use at least a 32 GB flash drive. This unit records at 7.6 MB per minute of record time or 128 Kbps.



The Green LED on the back of the unit will illuminate in the ready standby mode.



Turn the unit over, release the door latch and open the cassette door. Insert the cassette tape as shown. Be sure to rewind the tape to the beginning. You are ready to convert your tape to an MP3 file.



Press the "Play" button on the top of the unit to start the conversion. Turn the converter so the back side is visible.



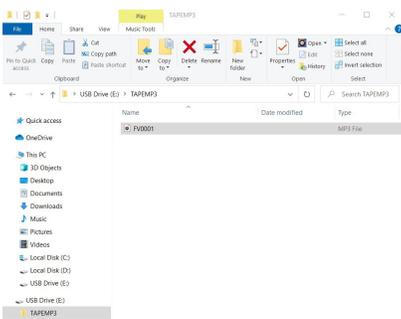
The Green LED will remain steady until you press the record button, (second button from the left marked with an arrow in the picture). The Green LED will flash during the "recording" process. To stop the recording at anytime, press the record button again. The LED will stop flashing. This can be helpful, if you want to start and stop the "recording" between songs or talks. You will need to plug head phones into the unit to listen to the cassette playback to do this.



When you are finished with the conversion, press the “STOP” button on the top of the unit to stop the cassette. Press the record button on the back of the unit to stop the conversion or “recording”. The Green LED should be on steady.

NOTE: The instructions above describe using the unit in Manual mode. Automatic mode can create separate audio files whenever a gap or space in the cassette recording occurs. See the instructions included with the unit for automatic operation, if you are interested.

Checking the MP3 File After Conversion



Remove the USB flash drive from the converter and insert the drive into a USB port on a PC. File Explorer will typically open, if using Windows. You will see a file folder named “TAPEMP3”. Open that folder to view the MP3 audio files that were converted from the cassette. The files are named FV0001, FV0002, and so on. Double click on any file to listen to what was recorded.

NOTE: Any file uploaded to Family Search must be 15 MB or smaller. The Cassette to MP3 Converter records at 7.6 MB per minute. If you plan to upload these files to Family Search, the files will have to be edited for size. This can be accomplished using the Audacity software that is available on all Family History Center computers. We can show you how this works.