FINDING FAMILY MEMBERS WHO NEED TEMPLE ORDINANCES

Step 1: Sign in to familysearch.org with your LDS sign in. You will need your membership number (obtain from temple recommend, ward clerk or year-end donations summary). If you sign up for a FamilySearch account instead of taking time to get your membership number, you will not see temple ordinances. 12 year olds will needs parent's permission obtained through email. Please allow your email to be shared with others!

Step 2: Sign in to FamilySearch, and go to the traditional or fan pedigree view. Choose a person born around 1800 (or later) and preferably who lived in the United States. Review the ancestor line between you and this person to make sure they are really your ancestor.

Step 3: Click on the name you have chosen and click to go to their tree.

Step 4: Choose descendancy view next…

Expand by clicking the arrows next to a name or the number of generations at the top.

**Step 5:** Use the icons to guide you to a person to work on who needs temple ordinances.

Step 5a: Data problems should be dealt with first. They are such things as children being born before their parents or long after their parents have died. In the example the person was supposedly born after he was married.
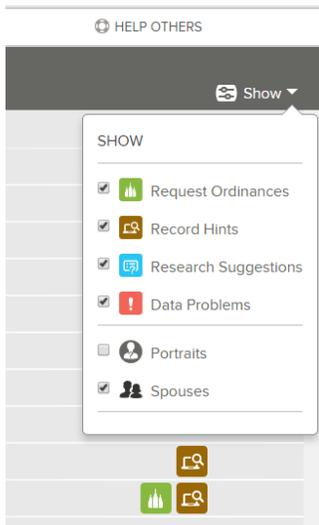
Step 6: Check Record Hints and Research Suggestions and attach sources to the person you choose to work on. DO NOT go to Request Ordinances until you have learned more about the person.

Record Hints: FamilySearch has searched the indexed databases and thinks that these records apply to the individual. (Record Hints are 93% accurate, so make sure they really do apply to the individual before attaching them as a source.) Add any new information contained in the record hint to the individual page for a person. Record Hints also appear in the upper right hand corner of a person's individual page.

Research Suggestions: These are to help you find other information about the family you are working on. THEY ARE ESPECIALLY IMPORTANT IN HELPING YOU FIND PEOPLE WHO ARE MISSING IN FAMILY TREE. Most families during this time period had lots of children and many of these children are still missing in Family Tree—even in long line LDS ancestry.
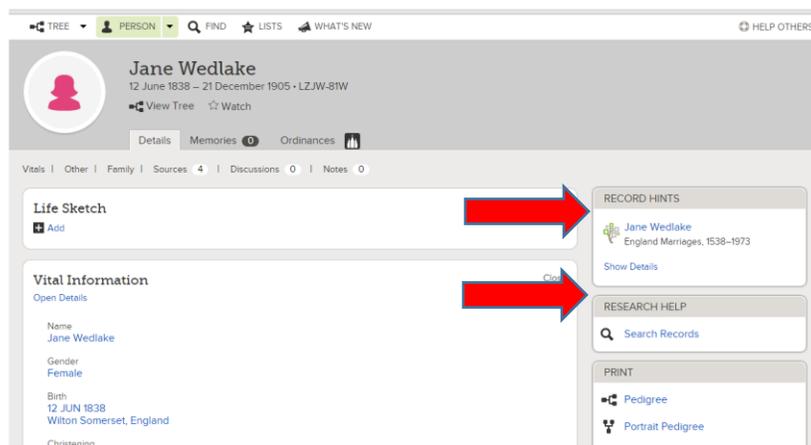
To continue to search for information use Search Records. Remember to change a woman's last name from her maiden name to her married name and search again. Adding a "Residence" search term is one of the most helpful in producing the results that are relevant.

Step 7: Once the information is as complete as you can reasonable make it, click the Temple Icon on the individual page or in the descendancy view to reserve the ordinances needed. The system will check for possible duplicates—WHICH SHOULD BE COMBINED IF THEY ARE THE SAME INDIVIDUAL—even if some information is different. Please read the church policies before clicking to complete reserving the ordinance.

Step 8: Print Temple Ordinance Card(s) _OR_ FORs (Family Ordinance Requests) and take them to the temple. Not all temples outside our area are set up yet to facilitate Ordinance Cards printed at home.
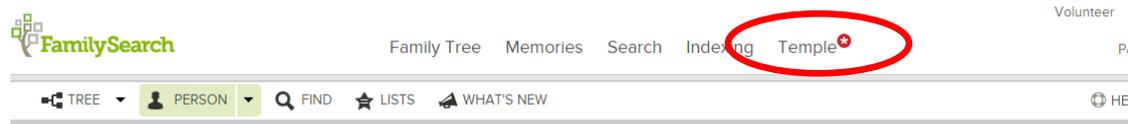
To prepare a FOR click on the Temple tab at the top of the page.

**REMEMBER THESE ARE REAL PEOPLE YOU ARE HELPING--YOUR FAMILY.
CARE FOR THEM MORE AS INDIVIDUALS
THAN YOU CARE FOR FINDING A QUICK NAME TO TAKE TO THE TEMPLE.**